



The Vocational Evaluation and Career Assessment Professionals Association

Presents...

19th National Forum on Issues in Vocational
Evaluation, Career Assessment, &
Related Services

“Facing the Future Together”



Monday, April 4 – Wednesday, April 6, 2022

We are excited that this forum will be an in-person event that will be held at the
Hotel at Auburn University & Dixon Conference Center in Auburn, AL.

Call for Presentation Proposals

Proposals must be submitted no later than: October 1, 2021

The VECAP Forum has traditionally been a practitioner-oriented conference, emphasizing the opportunity for practitioners to share their experiences and new ideas with others. The topics selected and the papers presented have typically reflected issues of interest in vocational evaluation and assessment, and related services.

Suggested Conference Topics include:

- **Tools used by the Vocational Evaluator and Career Assessment and Related Professionals**
- **Innovative Virtual Services**
- **Technology Use in Vocational Evaluation and Career Assessment**
- **Legal Issues and Initiatives Related to Vocational Evaluation and Career Assessment**
- **Vocational Evaluation and Career Assessment in Private Practice and the Business Community**
- **Career Assessment and/or Vocational Evaluation in Transition Services**
- **Transferable Skills Analysis**
- **Writing Reports to Facilitate Successful Vocational Outcomes**
- **Professional Credentialing Opportunities**
- **Forensic Vocational Evaluation and/or Loss of Earning Capacity**
- **Best Practices for Labor Market Considerations**
- **Anticipated Job Trends in a Post-COVID-19 World**
- **Other**

Submit two-page proposal no later than October 1, 2021. The abstract should present a synopsis of the presentation. Electronic submissions in a Word document or .rtf format are required and must be sent to vecapoffice@gmail.com along with the completed cover page below.

Procedures

Proposals will be reviewed by a Forum Selection Committee. Selected presenters will be notified by October 15, 2021 as to the acceptance status of their proposal. All submissions will be acknowledged. Concurrent session presentations will be 45 minutes in length. The session time will be 90 minutes for 2 presenters. The time will be strictly monitored so that each presenter has an equal amount of presentation time.

All presentations will be made available on the VECAP website following the Forum, so that attendees may access them. If you would prefer to write a paper for publication, you are welcome and even encouraged to do so.

Expectations

- ❖ Each presenter for a concurrent session must agree to prepare and submit, prior to the conference, either a 2 – 3 page narrative or a digital presentation by April 1st, 2022. In accordance with VECAP’s commitment to the practice of universal design for learning, we are encouraging presenters to share their information in optional ways as noted:
 - A brief 2 – 3 page narrative of the presentation to include title, authors and affiliations, abstract, keywords, a brief introduction, background, key findings, images as needed, and references (all narratives should be developed according to APA guidelines using the APA Manual version 7.0), or
 - A longer paper using APA Guidelines, 7.0 that can be used as a publication either in a compilation of Issues Papers or as an article in the VECAP Journal, or
 - A digital copy of their presentation (PowerPoint, Google Slides, Keynote, Infographic, Prezi, Video) and must include title, authors and affiliations, a brief introduction, background, key findings, images, and references; as applicable, (all digital presentations should be developed according to APA guidelines).
- ❖ All presentations should be designed with accessibility in mind. VECAP ascribes to the best practices of universal design and universal design for learning and seeks to offer materials that provide multiple options for representing content, allowing users to demonstrate their understandings and to engage with content. Audio and video files should be captioned or include a text transcript.
- ❖ All speakers will be expected to register for the conference even though they will not be charged a registration fee (a code will be provided). Eligible presenters may inquire about additional credits through their credentialing organizations (e.g., CVRP, CRCC). Presenters are responsible for making all hotel reservations and are responsible for all travel and conference related costs.
- ❖ All presenters need to be prepared to present between Monday, April 4 and Wednesday, April 6, 2022.
- ❖ Any questions concerning the Presentation Proposals should be addressed to: vecapoffice@gmail.com

Proposal Cover Page for the VECAP National Forum

◆ Name and Title of Presenter(s) (as they will appear in the Conference Program)

Lead Presenter (point of contact/responsible party): Click or tap here to enter text.

Co-Presenter: Click or tap here to enter text.

◆ **Mailing Address** (all information will be sent to the primary contact person only):

Click or tap here to enter text.

◆ **Phone (daytime):** Click or tap here to enter text.

◆ **Fax:** Click or tap here to enter text.

◆ **Email:** Click or tap here to enter text.

◆ **Title of Paper (not to exceed 10 words):** Click or tap here to enter text.

◆ **Topic area:** (select from the list on page 2 of this packet, or, justify how this topic relates to the conference theme):

Click or tap here to enter text.

◆ **Attach statements of qualifications for the presenter(s) for this presentation including relevant education or experience related to the topic area.**

◆ **Attach an abstract page to include:**

◆ **Title of Paper**

◆ **Abstract of 600 words or less typed and single spaced**

◆ **Identify three learning objectives for the presentation.** (This information is necessary in order to certify continuing education credit.)

1. Click or tap here to enter text.
2. Click or tap here to enter text.
3. Click or tap here to enter text.

◆ **Provide a 50-word description of the presentation for use in the conference program. Descriptions longer than 50 words will be edited.**

◆ **Please describe your intended audience** (e.g., new practitioners, educators, etc.): Click or tap here to enter text.

Media Needs. The following will be provided free: Screen – Flipchart/markers – LED Projector – PC Laptop – Wireless Internet. For planning purposes, please notify us of your specific media needs: Click or tap here to enter text.

If not selected to present at the Forum, would you be willing to present at a VECAP Educational Webinar? Yes No