VECAP

The Vocational Evaluation and Career Assessment Professionals Association

Presents…

"Career Pathways: Building on the Foundation of Assessment"

Monday, October 14 – Wednesday, October 16, 2019

Omni Richmond Hotel

804-344-7000

https://www.omnihotels.com/hotels/richmond

The Eighteenth National Forum on Issues in Vocational Assessment

Call for Presentation Proposals

Proposals should be submitted no later than: July 15, 2019

The VECAP Forum has traditionally been a practitioner-oriented conference, emphasizing the opportunity for practitioners to share their experiences and new ideas with others. The topics selected and the papers presented have typically reflected issues of interest in vocational evaluation, and assessment.

Suggested Conference Topics include:

- **Tools of the Vocational Evaluator**: Instruments (Tests and Work Samples), Techniques (Situational Assessments, Community Based Assessment), and Strategies (Accommodations, Modifications, Identification of Learning Strategies)

- **Technology in Vocational Evaluation and Career Assessment**

- **Empowerment through Vocational Evaluation and Career Assessment:** Considering the opportunities that create career pathways and choices for Youth, Returning Service Men and Woman, and the "Boomerang Generation"

- **Trends and Research-Based Assessment Practices**

- **Vocational Evaluation and Career Assessment in Private Practice and the Business Community**

- **Career Assessment in Transition Services:** Assessment approaches that facilitate opportunities for youth in school and postsecondary settings

- **Universal design, universal design for learning, accessible educational materials, and assistive technologies:** Assessment opportunities that are expanded with these practices.

Submit two-page proposal no later than July 15, 2019. The abstract should present a synopsis of the presentation. Electronic submissions in a Word document or .rtf format are required and must be sent to Christina Eagle, christina.eagle@apsva.us and Frances Smith, frennie5@gmail.com and along with the completed cover page below.

Procedures

Proposals will be reviewed by a concurrent session Forum Selection Committee. Potential presenters will be notified by August 2, 2019 as to the acceptance status of their proposal. All submissions will be acknowledged; you will receive notice of acceptance or rejection. Concurrent session presentations will be 45 minutes in length. (The session time will be 90 minutes for 2 presenters). The time will be strictly monitored so that each presenter has an equal amount of presentation time.

All presentations will be made available on the VECAP website following the Forum, so that others may access them. If you would prefer to write a paper for publication, you are welcome, even encouraged to do so. For those who prefer not to write a paper, the presentation to be posted on the website is perfectly acceptable.

Expectations

- ♦ Each presenter for a concurrent session must agree to prepare and submit, underline prior to the conference, either a 2 - 3-page narrative or a digital presentation by October 1, 2019. In accordance with VECAP's commitment to the practice of universal design for learning, we are encouraging presenters to share their information in optional ways as noted:

    - o *A brief 2 - 3-page narrative of the presentation to include title, authors and affiliations, abstract, keywords, a brief introduction, background, key findings, images as needed, and references (all narratives should be developed according to APA guidelines using the APA Manual ver. 6.0), or*

    - o *A digital copy of their presentation (PowerPoint, Google Slides, Keynote, Infographic, Prezi, Video) and to also include title, authors and affiliations, a brief introduction, background, key findings, images, and references (all digital presentations should be developed according to APA guidelines).*

- ♦ All presentations should also be designed with accessibility in mind. VECAP ascribes to the best practices of universal design and universal design for learning and seeks to offer materials that provide multiple options for representing content, allowing users to demonstrate their understandings, and allowing users to engage with content. Audio and video files should be captioned or include a text transcript.

- ♦ All speakers will be expected to register for the conference at the regular rate. Presenters can look at additional credit for presentation through CRC. Presenters are responsible for making all hotel reservations and are responsible for all travel and conference related costs.

- ♦ All presenters need to be prepared to present between Monday, October 14 and Tuesday, October 15, 2019

- ♦ Any questions concerning the Presentation Proposals should be addressed to

VECAP Home Office
VECAP National Forum

Proposal Cover Page

♦ Name and Title of Presenter(s) (**as they will appear in the Conference Program)**

_____

_____

♦ **Mailing Address** (all information will be sent to the primary contact person only)

_____

_____

♦ **Phone** (daytime)_____**Fax**_____

♦ **Email** _____

♦ **Title of Paper** (not to exceed 10 words)

_____

_____

♦ **Topic area:** (select from the list on page 2 of this packet, or, justify how this topic relates to the conference theme)

_____

_____

♦ **Attach statements of qualifications for the presenter(s) for this presentation including relevant education or experience related to the topic area.**

♦ **Attach an abstract page to include:**

♦ **Title of Paper**

♦ **Abstract of 600 words or less typed and single spaced**

♦ **Identify three learning objectives for the presentation.** (This information is necessary in order to certify continuing education credit.)

1. _____

2. _____

3. _____

♦ **Provide a 50-word description of the presentation for use in the conference program. Descriptions longer than 50 words will be edited.**

Media Needs. The following will be provided free:

Screen – Flipchart/markers – LED Projector – PC Laptop – Wireless Internet

Other (you will be contacted as to cost prior to having requested equipment reserved)